

Accounting Technician Zimbabwe – AT(Z)

2025



Accounting Technician Zimbabwe – AT(Z)



Are you seeking your first role in the accounting profession? The Accounting Technician Zimbabwe (AT(Z)) qualification serves as your gateway to a successful career in accounting. Tailored for school leavers and aspiring professionals, this programme provides you with practical, work-ready skills that are highly valued by employers both in Zimbabwe and internationally.

The key advantage of the AT(Z) qualification is employability. Upon completion, you will be equipped with the knowledge and confidence required to step into entry-level roles in finance, whether you aspire to join an established organisation or start your own business.

Delivery Model



Lecturing Structure

The AT(Z) program is offered on either a part-time or full-time basis, with the following delivery models:

Option 1: Full-time with physical classes at our Harare Campus at 200 Upper East Road Mt Pleasant.

Option 2: Part-time with physical classes over weekends supported by evening Online classes.

Option 3: Full Online classes, with live virtual or Online classes during weekends and evenings in the midweek.

The part-time program is mainly targeted to those who are working, whilst the Online program is targeted to those who are resident outside Harare.

Examination Structure

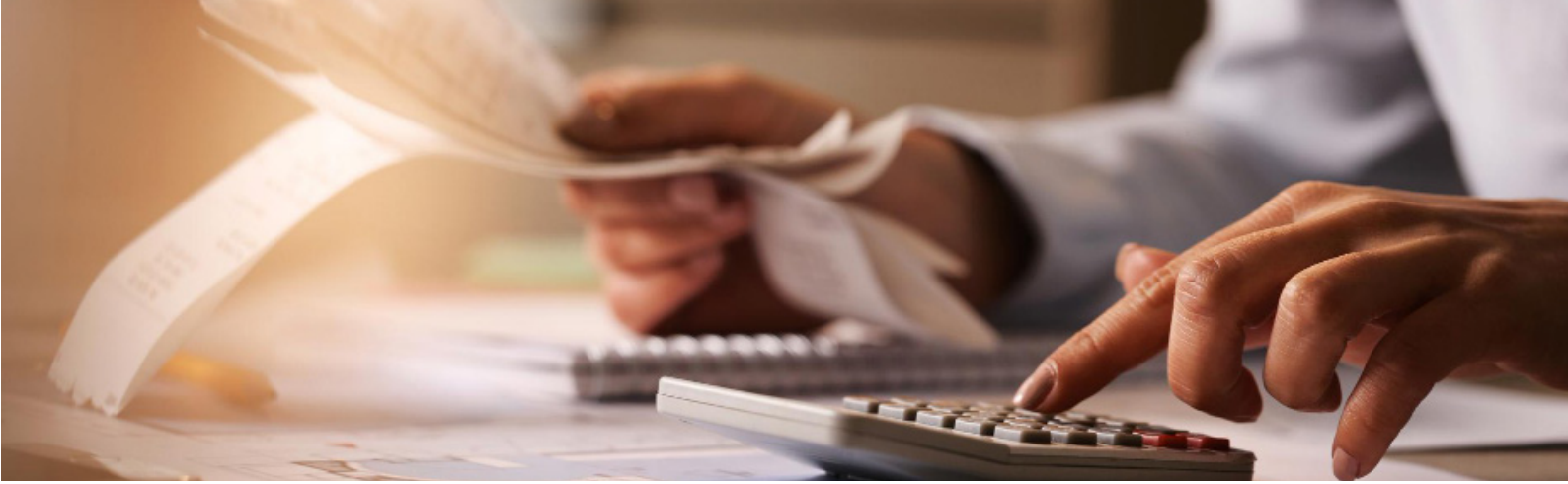
The Accounting Technician Zimbabwe (AT(Z)) qualification follows a clear and progressive examination structure where 1 is required to write an exam to complete each level. The exams are divided into three key levels:

1. Certificate in Accounting (Level 1)
2. Diploma in Accounting (Level 2)
3. Diploma in Professional Accounting: (Level 3)

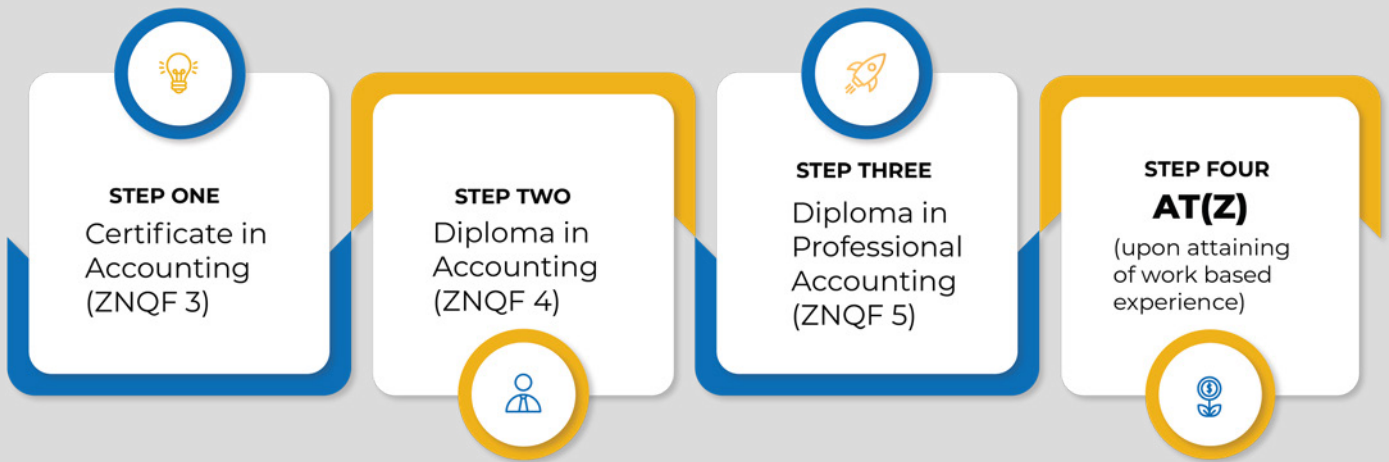
Each level requires successful completion of coursework and exams, which are scheduled at regular intervals throughout the year.



“We will nurture you into unique business leaders”



Qualification Structure



Curriculum Structure

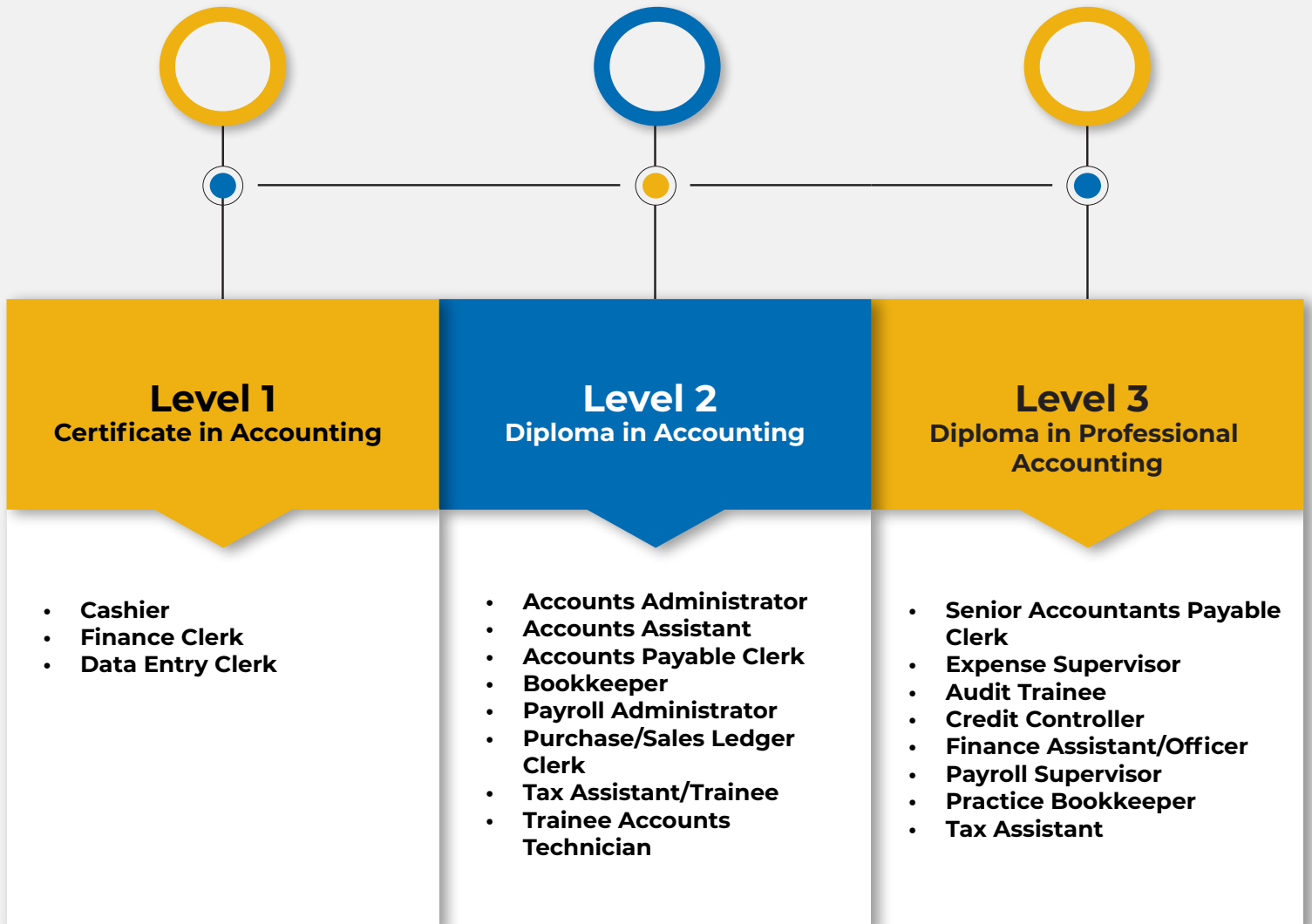


Accounting Technician

Competencies



AT(Z) Targeted Jobs/Roles





Benefits of the AT(Z) Program

Provides recognition and belonging: Professional membership is highly recommended in the finance and business space as it demonstrates professionalism and ongoing learning

Life-long learning and support: The AT(Z) membership offers access to life-long learning and professional development opportunities.

A practical, flexible, ready-to-work approach: The training combines accounting theory with real-world practical experience enabling you to practically apply newly acquired skills

A clear, progressive career path: AT(Z) puts you in control of your career progression. You can work and study at the same time, allowing you to qualify at your own pace.

A diverse scope of roles and positions: The qualification and membership provide you with the professional freedom to execute and occupy a wide range of roles from entry-level finance positions

Expert Faculty Our highly experienced faculty of Chartered Accountants includes seasoned industry practitioners who bring real-world expertise into the classroom.

Student Mentorship and Support At CAA, our mentor-ship programs provide personalized support to help you overcome challenges and reach your full potential.

Flexible Payment Plans: Financing your education should be as flexible as your ambitions. That's why we offer convenient payment plans tailored to fit your budget, allowing you to focus on your studies without the stress of upfront costs

Unlock Your potential with CAA

CAA Placement Solution At CAA, we do more than just educate – we launch careers. Our dedicated placement division helps students secure article placements at top accredited training offices, opening doors to valuable opportunities. With personalized job matching, we connect our graduates to reputable firms seeking talent in accounting, audit, tax, and finance. We go the extra mile by offering expert guidance on crafting standout CVs and mastering interview skills

“Transforming ambitions into achievements”

Program Fees

Tuition Fees: Our tuition fees are competitive, making quality education accessible. The AT program is paid for per module as follows:

- 1 module: **USD \$115.00**
- Semester fees(4modules): **USD \$460.00**

Examination Fees: \$20 Examination fee per module

Banking Details

USD Nostro Banking Details

Account name : Safe Services (Private) Limited
Bank : CABS Bank
Branch: Platinum Branch
Swift Code: CABSZWHA
Acc number : 1151461695

USD Nostro Banking Details

Account name : Safe Services (Private) Limited
Bank : African Century Bank
Branch: Samora Machel Branch
Swift Code: AFCNZWHA
Acc number : 1000099968

ZWG Banking Details

Account name : Safe Services (Private) Limited
Bank : CABS Bank
Branch: Platinum Branch
Swift Code: CABSZWHA
Acc number : 1003061591

Entry Requirements

- If you have completed your 5 O-Levels with passes including Mathematics and English, you are eligible to start at Level 1.
- For those with A-Level qualifications, including accounting and mathematics, entry is available at Level 2.
- If you have any other degrees or diplomas, we will assess them based on the Zimbabwe National Qualifications Framework (ZNQF) to determine your entry point.

Certification

The AT program has three levels each level has its own certificate as follows:

1. Certificate in Accounting (Level 1)
2. Diploma in Accounting (Level 2)
3. Diploma in Professional Accounting: (Level 3)

Upon completion of all levels, the student will be awarded the AT(Z) qualification by the Institute of Chartered Accountants of Zimbabwe.

Enrollment

Intakes:

Students enrolled for the AT program have an option to do the program either on a part-time or full-time basis, giving students options matched to their circumstances

Contact Details

Get in touch with us on the contacts below:

Landline:	+263 (0242) 702532-5
Landline:	+263 86 8800 7069
Marketing:	+263 719 241 465
Client Services:	+263 78 2 277 124
Marketing:	marketing@caa.ac.zw